

SELECTED RESERVE INCENTIVE PROGRAM - REENLISTMENT/EXTENSION BONUS ADDENDUM

For use of this form, see AR 135-7; the proponent agency is ODCSPER.

ARNGUS: ADDENDUM TO DD FORM 4 SERIES (ENLISTMENT/REENLISTMENT DOCUMENT - ARMED FORCES OF THE UNITED STATES) OR DA FORM 4836 (OATH OF EXTENSION OF ENLISTMENT OR REENLISTMENT.)

USAR: ADDENDUM TO DA FORM 3540 SERIES (CERTIFICATE AND ACKNOWLEDGMENT OF SERVICE REQUIREMENTS FOR INDIVIDUALS ENLISTING, REENLISTING, OR TRANSFERRING INTO TROOP PROGRAM UNITS OF THE U.S. ARMY RESERVE.)

NOTE: THE TERM "EXTENSION," AS USED IN THIS ADDENDUM, APPLIES TO ARMY NATIONAL GUARD OF THE UNITED STATES (ARNGUS) SOLDIERS WHO MAY CONTRACT FOR THIS PROGRAM EITHER BY REENLISTMENT OR EXTENSION. U.S. ARMY RESERVE (USAR) SOLDIERS CONTRACT FOR THIS PROGRAM ONLY BY REENLISTMENT.

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Section 308b, title 37, USC and section 552a, title 5, USC.

PRINCIPAL PURPOSE: To explain obligation and participation requirements for entitlement under SRIP and to ensure that your agreement to these conditions is a matter of record.

ROUTINE USES: Confirmation of obligation and participation requirements for entitlement under the SRIP; occasionally as a basis for suspension, termination, and recoupment if requirements are not met.

DISCLOSURE: Disclosure of your SSN is voluntary, however, if not provided, you will not be eligible for the SRIP.

SECTION I - APPLICABILITY

This addendum will be completed by all persons assigned to the ARNGUS or USAR units who are immediately reenlisting/extending for entitlement to a cash bonus under the Selected Reserve Incentive Program (SRIP).

SECTION II - INSTRUCTIONS

The service representative is responsible for reading and explaining the reenlistment/extension cash bonus requirements outlined in this form. Following the reading, explanation, and affixing of proper signatures, a copy of this form will be stapled to each copy of the DD Form 4 series for ARNGUS personnel, or the DA Form 3540 series for USAR personnel.

SECTION III - ACKNOWLEDGMENT

In connection with my immediate reenlistment/extension in the Army National Guard of the United States, or my immediate reenlistment in the U.S. Army Reserve, for a cash bonus, I hereby acknowledge that I meet the following eligibility criteria:

1. I meet the immediate reenlistment/extension requirements of NGR 600-200 as a member of the ARNGUS, or the immediate reenlistment criteria of AR 140-111 as a member of the USAR, and --

a. I am within 3 months before or 24 hours after expiration of my current Selected Reserve contractual obligation; or

b. I am assigned to a USAR unit, have satisfactorily completed my Selected Reserve contractual obligation, and I have a remaining statutory military service obligation. I am electing to reenlist and remain assigned to the USAR unit. I am reenlisting for a term of service that qualifies me for the cash bonus under section V below and the term is equal to or greater than the term of my remaining statutory military service obligation.

2. I have not previously received a reenlistment/extension bonus for service in the Selected Reserve.

3. I have been a satisfactory participant in the Selected Reserve for the 3 months preceding this reenlistment or extension by attending all scheduled drills and satisfactorily completing the entire period of annual training, unless excused by proper authority.

4. I am not reenlisting/extending to fill a permanent civilian position where membership in the Selected Reserve is a condition of employment (*temporary civilian assignment is excluded*).

5. I hold rank as required by the position vacancy for which I am reenlisting/extending, or within authorized substitutability. (*AR 140-10 for USAR, and NGR 600-200 for ARNGUS*).

6. I am qualified (*individual must initial applicable paragraph*) --

a. In a military occupational speciality (MOS), _____, which has been approved as a bonus MOS and correlates to the position vacancy for which I am reenlisting/extending; or

b. In an MOS which correlates to the position vacancy for which I am reenlisting/extending in a unit which has been approved as bonus unit; or

c. As a drill sergeant with SQI 'X,' assigned to a Selected Reserve training brigade/division in a valid drill sergeant duty position.

NAME	SSN
SECTION IV - OBLIGATION	
<div style="border: 1px solid black; width: 50px; height: 50px; margin: 0 auto;"></div>	<p><i>(Applicant must initial this block)</i> I am reenlisting/extending in the ARNGUS/USAR for _____ years. I understand and hereby acknowledge that I must serve this entire period in an ARNGUS/USAR Selected Reserve unit satisfactorily, as prescribed by Army regulations and this agreement, unless excused for the convenience of the Government.</p>
SECTION V - ENTITLEMENT	
<p>I am eligible for a reenlistment/extension bonus as specified below: <i>(Individual must initial applicable paragraph.)</i></p> <p>_____ 1. I have less than 6 years total military service at current ETS and I am reenlisting/extending for 6 years for a bonus of \$2,500. The initial payment will be \$500. The remainder will be paid in six increments of \$200 <i>(1st yr); \$300 (2nd yr); \$300 (3rd yr); \$400 (4th yr); \$400 (5th yr); and \$400 (6th yr)</i>. The incremental payments will be paid on satisfactory completion of each year of the 6-year term of service.</p> <p>_____ 2. I have a least 6 but not more than 10 years <i>(exactly)</i> total military service at current ETS and I am reenlisting/extending for 6 years for a bonus of \$2,500. The initial payment will be \$500. The remainder will be paid in six increments or \$200 <i>(1st yr); \$300 (2nd yr); \$300 (3rd yr); \$400 (4th yr); \$400 (5th yr); and \$400 (6th yr)</i>. The incremental payments will be paid on satisfactory completion of each year of the 6-year term of service.</p> <p>_____ 3. I have at least 6 but not more than 10 years <i>(exactly)</i> total military service at current ETS and I am reenlisting/extending for 3, 4, or 5 years for a bonus of \$1,250. The initial payment will be \$250. The remainder will be paid in three increments of \$200 <i>(1st year); \$400 (2nd year); and \$400 (3rd year)</i>. The incremental payments will be paid on satisfactory completion of each year of the first 3 years of the term of service.</p> <p>4. All cash bonus payments are subject to Federal and State income tax.</p>	
SECTION VI - SUSPENSION	
<p>I understand that under certain conditions I can be suspended on a one-time basis for a specified period from the incentive program, rather than being terminated. Suspensions are limited to the following conditions:</p> <p>1. Temporary overseas residence, missionary obligation, or overseas employment obligation for 3 years or less. Also transfer to the Inactive National Guard or Individual Ready Reserve for personal reasons for up to 1 year. Reinstatement to a partial or full resumption of incentive eligibility, when authorized, requires extending my term of service equal to the period I was in a nonavailable status and reestablishing my basic incentive eligibility.</p> <p>2. I must remain MOS qualified unless changed through unit reorganization, relocation, redesignation, inactivation, or conversion. If I am reassigned to a new position for any other reason and I am not MOS qualified, bonus payments will be suspended. I must become MOS qualified within 12 months if on-the-job training <i>(OJT)</i> is required, or within 24 months if attendance at a service school is required. If otherwise eligible, I will be entitled to receive bonus payments <i>(section V)</i> when I become MOS qualified in the new position.</p> <p>3. If I enter a period of service where favorable personnel actions on my behalf are suspended, entitlement to subsequent bonus payments will also be suspended. If otherwise eligible, I will be entitled to receive bonus payments <i>(section V)</i> when the suspension has been favorably lifted. This excludes suspension of favorable personnel actions for Army Physical Fitness Test failure or failure to meet body fat standards.</p>	
SECTION VII - TERMINATION	
<p>My entitlement to the reenlistment/extension cash bonus will be terminated should any of the following conditions occur before the fulfillment of my reenlistment/extension agreement: Should I --</p> <p>1. Become an unsatisfactory participant per AR 135-91. This could result in a recoupment action as explained in section VIII below.</p> <p>2. Move to a non-bonus unit or MOS, or if I am reclassified,. This could result in a recoupment action as explained in Section VIII below. However, my bonus entitlement will not terminate if I move to another Selected Reserve unit MOS for normal career progression, or because my current unit has been reorganized, relocated, redesignated, inactivated, or converted, or if my move has been approved by the Chief National Guard Bureau or the Chief Army Reserve.</p> <p>3. Fail to become MOS qualified within 12 months, if required to perform on-the-job training, or within 24 months if required to attend a service school, following a voluntary reassignment to a bonus authorized MOS or unit other than that for which I have herein contracted. This could result in a recoupment action as explained in section VIII below.</p>	

NAME	SSN
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SECTION VII - TERMINATION *(Continued)*

4. Be separated from my status as an enlisted soldier assigned to a unit of the Selected Reserve, for any reason, except when separated for an authorized period of nonavailability or entry on AD or FTNGD in an AGR status. This could result in recoupment action as explained in Section VIII below unless the separation is due to --

- a. Unit inactivation, reorganization, conversion, relocation, reduction of overstrength, or reduction in force; or
- b. Acceptance of appointment as a commissioned officer or warrant officer after I have served 1 year or more in a Selected Reserve unit under this agreement; or
- c. Death, injury, illness, or other impairment not the result of my own misconduct; or
- d. Involuntary order to extended active duty in the Active Army; or
- e. Becoming an assigned member of Control Group *(ROTC)*.

5. Accept a permanent civilian position where membership in the Selected Reserve is a condition of employment. If I have not satisfactorily served 6 months or more of the Selected Reserve service under this agreement before accepting a permanent civilian position, I could be subject to a recoupment action as explained in section VIII below.

6. Exceed the maximum period authorized for suspension during a period of nonavailability. This could result in a recoupment action as explained in section VIII below.

7. Fail to extend my ARNGUS or USAR contracted term of service to compensate for a period of nonavailability. This could result in a recoupment action as explained in section VIII below.

8. Am a participant in the USAR Drill Sergeant Program and voluntarily transfer to a non-drill sergeant *(SQI "X")* duty position.

9. Enroll in the Senior Reserve Officers Training Corps *(SROTC)* with assignment to Control Group *(ROTC)*, or if I become a participant in the ROTC Simultaneous Membership Program *(SMP)*. While enrollment in the SROTC or participation in the SMP will terminate bonus entitlement, it will not result in a recoupment action.

10. Complete the term of service in the Selected Reserve as I have agreed to do under the terms of this contract and as indicated in section IV *(Obligation)* above.

_____ 11. *(Applicant must initial)* Be transferred between the USAR and the ARNGUS, the following rules will apply:

- a. If, as a member of the USAR entitled to bonus payments under this program, I transfer to the ARNGUS --
 - (1) Because my USAR troop program unit has been reorganized, relocated, redesignated, inactivated, or converted, I will not terminate my entitlement and will continue receiving bonus payments according to the schedule established with my USAR agreement.
 - (2) For any reason other than *(1)* above, I will terminate my entitlement to bonus payments under this program unless the Chief, National Guard Bureau authorizes continued entitlement or enlistment in the ARNGUS, or the bonus is based on enlistment through the ACASP.
- b. If, as a member of the ARNGUS entitled to bonus payments under this program, I transfer to a USAR Selected Reserve unit and provided I remain otherwise eligible, I will not terminate my entitlement and will continue receiving bonus payments according to the schedule established with my ARNGUS agreement.

SECTION VIII - RECOUPMENT

If my entitlement to the reenlistment/extension cash bonus is terminated for a reason listed in paragraphs 1 through 7 of section VII above, I may be subject to recoupment action. The recoupment amount will be calculated as follows:

- 1. The number of months served satisfactorily during the term for which the bonus was paid will be multiplied by \$34.72.
- 2. The result of the above will be subtracted from the total amount of bonus paid to me to date *(initial and subsequent payments)*.
- 3. If the above calculation indicates overpayment to me, I will be required to refund that amount to the U.S. Government. If the calculation indicates I have earned more than I have been paid, I will be paid a final payment in the amount due me.
- 4. Any refund made by me will not affect my period of obligation to serve in the ARNGUS or USAR.

NAME	SSN
SECTION IX - STATEMENT OF UNDERSTANDING	
<p>I have read and understand each of the statements above and have had my questions satisfactorily answered. I understand the statements above are intended to constitute all promises and agreements, whatsoever, concerning my reenlistment/extension for a cash bonus. Any other promise, representation, or commitments, made to me in connection with this agreement for the reenlistment/extension bonus have been entered below in my own handwriting, or they are hereby waived. <i>(If none, indicate by writing the word "NONE" below.)</i></p>	
DATE SIGNED	APPLICANT'S SIGNATURE
SSN	TYPED OR PRINTED NAME AND RANK
SECTION X - CERTIFICATION BY SERVICE REPRESENTATIVE	
<p>I certify that I have witnessed the reading and signing of the above agreement and the signature appearing above is that of the applicant. I have verified the applicant meets the eligibility requirements of AR 135-7, and the soldier's MOS <i>(section III, para 6a)</i> or unit of assignment <i>(section III, para 6b)</i> is currently eligible for a reenlistment/extension cash bonus. No other promises were made to the applicant as a condition of entitlement to the reenlistment/extension cash bonus under the Selected Reserve Incentive Program. I have provided the applicant with a copy of this form.</p>	
DATE SIGNED	SIGNATURE OF SERVICE REPRESENTATIVE
TITLE	TYPED OR PRINTED NAME AND RANK